



Call for Class Instructors and Topics

Western Users of SAS Software (WUSS) is seeking qualified providers of SAS® software training to propose classes for the 2019 WUSS Educational Forum and Conference.

The 2019 conference will be held September 4 - 6 in Renton, Washington. Full-day pre-conference classes (lasting 8 hours each) will be held on Tuesday, September 3rd. Half-day classes (lasting 4 hours each) will be held on the morning of Wednesday, September 4th and on the afternoon of Friday, September 6th.

The pre- and post-conference classes offered at WUSS cover a wide range of topics for all levels of SAS users in a variety of industries. This year, we are interested in offering classes with emphasis in these topics:

- DATA Step and Procedures programming
- SQL
- Macros
- Reporting and Visualization
- Output Delivery System
- Data Science
- Business Intelligence
- Statistical Analysis, e.g. Predictive Modeling, Regression, Time-series, etc.
- Business Analytics
- Your favorite topic? Let us know your suggestion.

Classes are offered in a lecture-style format. There are a limited number of Hands-On Workshops for the Half-day classes. We encourage focus on SAS programming and use examples that are SAS-specific.

About WUSS

Western Users of SAS Software is the officially recognized regional SAS users group of the Western United States. The WUSS region includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, Oregon, Utah, Washington, and Wyoming. WUSS is a non-profit organization that exists to provide SAS software users a forum for the exchange of ideas and to promote education, training, networking, and professional development opportunities for SAS users. We primarily do that through our annual conference, which brings together 500 SAS users from the WUSS region and beyond. For more information, go to www.wuss.org

2019 Conference Classes Policies

Instructors will receive:

- \$75/student for Half-day classes or \$150/student for Full-day classes. If 5 or fewer students have registered for the instructor's class at the end of Early Registration (8/6/2019), the instructor will be notified and will have a 3-day window to cancel class due to low enrollment.
- Free conference registration (non-transferable)

WUSS will provide:

- Classroom at the conference site
- A/V, including LCD projector, screen, and power supply for instructor's laptop, plus an onsite A/V resource
- Online registration tool and onsite registration staff
- Catering for instructors and attendees (continental breakfast for Wednesday morning Half-day classes, light lunch for Friday afternoon Half-day classes; continental breakfast and light lunch for Full-day classes)

WUSS requires the following from class instructors:

- Attendance at the conference
- A 50-minute presentation or Hands-On Workshop* to be presented at the conference. The topic of the conference presentation does not have to be the same as the class. If not already submitted, the instructor is responsible for submitting an abstract to the Academic Conference Chair through the SoftConf submission system within one week of the class proposal being accepted.
- A complimentary copy of the textbooks and/or course notes for each student in the class. If digital copies are to be provided in lieu of hard copies, they must be provided to students by August 28th (one week before the start of conference classes); additional hard copies must also be made available in case of students who register onsite.

*Please note that WUSS is potentially exploring "Bring Your Own Device" and there may or may not be devices available onsite. Please make sure that your class is suitable for SAS University Edition and it is installed on your device. We will give instructors and attendees advanced notice if we determine we will not have devices available onsite.

Cancellation Policy:

WUSS respectfully reserves the right to cancel any or all classes at any time for any reason. In the rare case of a course cancellation, the WUSS Class Coordinator will consult with the affected instructors and students.

Proposal Instructions

To apply, please submit the following information by **May 8, 2019**:

1. Full name and contact information for instructor and (if applicable) company
2. Course title
3. Course description/abstract
4. Draft course outline
5. Instructor Bio
6. Course length: Half-day (4 hours) or Full-day (8 hours)

7. Intended audience for course (Beginner, Intermediate, Advanced, All Levels)
8. Course format (Lecture or Hands-on Workshop)
9. SAS software packages to be discussed
10. Special requests or other comments. Please indicate if you are interested in teaching multiple classes, and if you prefer a Wednesday morning or Friday afternoon slot. (We will do our best to accommodate special requests but cannot guarantee they will be granted.)

Submit your class proposal at [this site](#) by May 8, 2019.

We look forward to hearing back from you!

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